

**No.K-11011/4/2018-E&MDA**  
**Government of India**  
**Ministry of Commerce & Industry**  
**Department of Commerce**  
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Udyog Bhawan, New Delhi.  
Dated: the 17<sup>th</sup> January, 2019

To

The Executive Director/Secretary/DG of EPCs/FIEO/ITPO/ACMA

Subject: Submission of claims relating to reimbursement of airfare to members of EPCs to participate in an approved MAI event – reg.

Sir / Madam,

I am directed to state that the revised Market Access Initiative (MAI) Scheme, circulated on 16<sup>th</sup> February, 2018, provides for reimbursement of airfare to members of EPCs for participation in the international events approved under the MAI Scheme. The individual ceiling for reimbursement of airfare is Rs.70,000/- (Rs.1 lakh for LAC countries). For availing the reimbursement of airfare, the following eligibility criteria has been laid down:

- a. Members of EPC with exports upto f.o.b. value of Rs.30 crores in preceding financial year;
  - b. Members to have completed 12 months of Membership and is regularly filing returns with the EPC (*not applicable for any new EPC for a period of 5 years from date of creation*).
  - c. Permissible only to the regular Director / Partner/ Proprietor of the company (*Not admissible to a foreign national*).
  - d. Claim forms duly filled in and complete in all respects must be submitted to the concerned EPC/ FIEO within 90 days of return to India.
2. The above provision is subject to other conditionas laid down in the MAI Scheme and the Guidelines for Funding under the MAI Scheme.
3. It is, accordingly, advised to submit audited claims related to reimbursement of airfare, which fulfils the above criteria, to this Department at the time of submission of accounts of the event. As regards the approved events of 2018-19 in respect of which accounts have already been submitted, event-wise audited claims related to airfare reimbursement may be submitted separately.

Yours faithfully,



(Rajeev Kumar)

Under Secretary to the Government of India

Copy to:

1. All Joint Secretaries in DoC / Joint Secretary, Exports, M/o Textiles
2. All Commodity Divisions, DoC.
3. Finance Division, DoC