



# EXPORT PROMOTION COUNCIL FOR HANDICRAFTS

EPCH HOUSE, POCKET 6 & 7, SECTOR 'C', LOCAL SHOPPING CENTRE, VASANT KUNJ, NEW DELHI-110070

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EPCH-4/1(38)/2018-INDEX-UAE

January 17, 2018

To,

All Member(s),

**SUB: PARTICIPATION IN INDEX, 2018 - INTERNATIONAL DESIGN EXHIBITION TO BE HELD FROM 26-29 MARCH, 2018 AT, DUBAI WORLD TRADE CENTRE, DUBAI [U.A.E].**

Sir/Madam,

We are pleased to inform you that Export Promotion Council for Handicrafts is participating with member exporters from India in INDEX, 2017 INTERNATIONAL DESIGN EXHIBITION (U.A.E) TO BE HELD FROM 26-29, March, 2018 at Dubai World Trade Centre, Dubai, UAE. Over 45,000 visitors expected. The exhibition is attended by professional buyers consisting of **Whole Sellers, Retailers, Importers, Departmental Stores, Mass Merchandisers, and Buyers, Buying House located in UAE.** INDEX 2018 will be the 28<sup>th</sup> edition of the Middle East and North Africa's largest and most diverse international design exhibition.

<b>PRODUCTS ON DISPLAY</b>
<b>HANDICRAFTS, HOME FURNISHINGS, TEXTILES, ARTISANS, FURNITURE, CONTEMPORARY, KITCHEN &amp; BATHROOM, LIGHTING, OUTDOOR LIVING</b>

**SHOW FACTS:**

- 1000 Exhibitors From 50 Countries
- 30000 Trade visitors expected
- 32000 sq. mtr. Exhibition Area
- Venue: Dubai World Trade Centre

<p><b>Important:</b> EPCH has applied for financial support from the Ministry and if approved, the participation cost will be proportionately subsidised upto a maximum amount of <u>Rs. 1,50,000/-</u> for 9 sq. mtr to Council's members. The participants shall not be eligible for any other financial assistance such as MAI or other state Govt. Grant etc.</p>
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| <ul style="list-style-type: none"> <li>➤ The Council invites the application @<b>Rs.3,20,000/-</b> for 9 sq. mtr for standard booth package.</li> <li>➤ A fully equipped 9 sq. standard booth with spotlight, table, chairs, dustbin, shelves/peg board/textile rods</li> </ul> |
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Interested members are requested to submit their duly filled application form in the prescribed format (enclosed herewith) along with Rs. 1,00,000 [RS. ONE LAKH ONLY] by way of demand draft drawn in favour of the Export Promotion Council for Handicrafts at New Delhi latest **31<sup>ST</sup> January, 2018** and balance payment after selection as participants. Withdrawn by participants after selection the amount deposited will be treated as forfeited. For further details please contact on Tel.:26135256 Ext.121.

Thanking you

Yours sincerely,

**(R. K. VERMA)**

Director

**Encl. Application Form along with terms and conditions.**



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17/01/2018

## REGISTRATION PROFORMA

"INDEX, 2018"-INTERNATIONAL DESIGN EXHIBITION TO BE HELD FROM 26-29 MARCH 2018

1	Name & Address of The Organization					
2	Telephone	City code-	9	1	-	
3	FAX	City code-	9	1		
4	MOBILE NO.		9	1	-	
5	Email					
6	Website					
6	A. SIZE OF STAND	9 SQM <input type="checkbox"/>				
	B. SIDE PREFERANCE	ONE SIDE <input type="checkbox"/> TWO SIDE <input type="checkbox"/>				
7	MEMBERSHIP NO.	EPCH/MEM/				
8	RENEWAL FEE PAID -2016-2017	YES <input type="checkbox"/> NO <input type="checkbox"/>				
9	Status of the Company	<input type="checkbox"/> Private Limited <input type="checkbox"/> Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> State / Central Govt. Organization				
10	PAN No.					
11	CIN No.					
12	IEC Number					
13	NAME OF PROPRIETOR / PARTNERS / DIRECTORS	NAME		DIN NO. IN CASE OF LTD/ PVT. LTD COMPANY		
	[DIRECTOR IN CASE OF LTD/ PVT. LTD COMPANY ]					
	ALSO WRITE DIN NO.					
14	<ul style="list-style-type: none"> <li>Name &amp; Designation of the Person who is / are Traveling for the Event.</li> <li>Please enclose the 1<sup>st</sup> &amp; last page of passport for visa purpose.</li> </ul>	Name of person	Designation	Passport No.	Date of Issue	Date of Expiry
PRODUCTS TO BE DISPLAYED		LIST OF HS CODE IS ENCLOSED ** HS CODE [ IT IS MANDATORY ]				

AMOUNTS IN RS [LAKH]

15	<b>Export Performance of Handicrafts Items only</b>	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>
<b>HAVE YOU PARTICIAPTED EARLIER IN ABOVE FAIR YES / NO [ IF YES] PELASE TICK]</b>		<b>2015 <input type="checkbox"/> 2016 <input type="checkbox"/> 2017 <input type="checkbox"/></b>		

**GENERAL EXHIBITOR RULES**

<u>1</u>	<p><b>SPACE BOOKING:</b> Participation application should be in prescribed format and be submitted within the prescribed date for booking of space.</p> <ul style="list-style-type: none"> <li>Submission of application to EPCH does not automatically confer a right for allotment of space. Approval of application for space will rest with EPCH.</li> <li>The space allotted to the approved participants is to be exclusively used by them for display of their exhibits as approved by EPCH. Subletting of space is not permissible. Violation of this clause may lead to cancellation of space allotted, forfeiting of space charges, security deposit etc., paid to EPCH and debarring the participation from the future participation in EPCH's event</li> </ul>
<u>2</u>	<p><b>ALLOTMENT OF SPACE TO THE PARTICIPANTS:</b> EPCH reserves the right to select the participants.</p>
<u>3</u>	<p><b>WITHDRAWAL &amp; REFUND OF PARTICIPATION FEE:</b></p> <ul style="list-style-type: none"> <li>Members may please note that after allotment of booth, withdrawal will not be allowed and the amount deposited alongwith application will be forfeited.</li> </ul> <p><b>However, Part-Refund of participation fee will be considered in case where:</b></p> <ul style="list-style-type: none"> <li>The participant after approval withdraws from the participation but space is subsequently let out to some other Participant who pays for the space. In such cases the first party can be allowed the refund after deducting 10% of the total payable.</li> <li>There is a change in the venue and date of an event, Non-availability of space, rejection of application or in the event of cancellation of participation due to unforeseen circumstances.</li> </ul>
<u>4</u>	<p><b>VISA:</b></p> <ul style="list-style-type: none"> <li>The Council will provide necessary assistance by way of issuance of recommendation letter to the concerned Mission for obtaining visa. Visa recommendation letter will be issued only in favour of the Chief Executive / Director /Proprietor/SeniorOfficer of the company</li> <li>Since EPCH, on behalf of the participating company, has already committed for certain financial bindings by booking of space construction/decoration of stand, catalogue entry, general publicity support etc., it will not be possible to consider any refund on account of denial of visa/delay in receipt of visa.</li> </ul>
<u>5</u>	<p><b>GENERAL:</b></p> <ul style="list-style-type: none"> <li>Only goods of Indian origin will be allowed for display at India Pavilion.</li> <li>In case representative of the participants will not report at booth during the show. EPCH reserve its right to obtain reasons from participants for NO SHOW. In case EPCH is not satisfied with clarification of participants EPCH may initiate the necessary action against such participants.</li> <li>Participants will not be allowed to remove the exhibits during the show without specific written permission from EPCH or the Organisers.</li> <li>Participants will be required to furnish complete information in EPCH Feedback form about "Business Generated on the spot" "Estimated Business to be generated" and also "Number of Enquiries" etc. on the last day of the fair. Compliance with this rule will be one of the criteria for selection of the participants for future of EPCH programmes.</li> <li>Participants will adhere to such other regulations as may be prescribed by the country in which the show is held and/or the Organisers.</li> <li>In case of default of any payment due from the participants, EPCH reserves the right to debar them from participation in EPCH's Fair in India &amp; abroad and bring to the notice of appropriate authority.</li> <li>Participants will make own arrangement for sending their exhibits / handling / clearing of exhibits in India as well as at destination. Council will not have any responsibility towards the same. Please ensure your exhibits should reach at exhibition venue at least 48 hours before the opening of exhibition.</li> <li>All expenses for travel to and from, and stay abroad including boarding, lodging, medical treatment, insurance, etc. will be borne by the participants themselves.</li> <li>In the event of postponement/abandonment/cancellation of the Fair/Exhibition/Show, or in case of exhibits not being displayed due to any reason, EPCH shall be under no liability to compensate expenditure of loss, if any incurred by the participants</li> </ul>

I have read, understood and accept the terms and conditions for participation in the above fair through the Council. I hereby enclosed the RTGS / Demand Draft No. \_\_\_\_\_ Dated \_\_\_\_\_ for Rs.1,00,000/- drawn in favour of EXPORT PROMOTION COUNCIL FOR

HANDICRAFTS, New Delhi towards my participation in "INDEX, 2018"- INTERNATIONAL DESIGN EXHIBITION TO BE HELD FROM 26-29 MARCH 2018

<b><u>BANK DETAILS FOR PAYMENT BY RTGS/NEFT</u></b>	<b>Beneficiary:</b> <i>Export Promotion Council for Handicrafts</i> <b>Address:</b> <i>'EPCH House", Pocket 6 &amp; 7, Sector – C, LSC Vasant Kunj, New Delhi.</i> <b>Bank:</b> <i>Oriental Bank of Commerce</i> <b>Branch:</b> <i>Mahipalpur, New Delhi</i> <b>Current a/c no.:</b> <i>00291010002970</i> <b>RTGS/IFSC Code:</b> <i>ORBC 0100029</i> <b>Branch Code</b> <i>0029</i>
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Place:

Signature & Stamp: \_\_\_\_\_

Date:

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

- Encl. 1. RTGS No. / Demand Draft of participation charges  
2. Two product photographs